

AI Prompt Guide
for Legal
Professionals



100
RESPONSIBLE
LEGAL
PROMPTS

knowtherole.com

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Know the Role

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ChatGPT for Lawyers

There are many ways ChatGPT lawyers and other legal professionals can use ChatGPT, such as:

1. Researching Legal Cases

Lawyers can utilize ChatGPT as a supplementary tool for legal research by providing brief summaries or clarifications on specific statutes, regulations, and case law. ChatGPT can quickly pull from a vast array of information, offering insights into analogous cases or relevant legal principles. While it doesn't replace comprehensive legal databases or the nuanced expertise of legal professionals, ChatGPT serves as an efficient starting point or a tool for quick verification. By posing questions or providing context, attorneys can streamline the initial stages of their research process, saving time and ensuring they're on the right track.

Example Prompt for Researching Legal Cases Using ChatGPT:

"Can you provide a summary and relevant legal principles from the Supreme Court case 'Brown v. Board of Education' and its impact on segregation in schools?"

Such a prompt would guide ChatGPT to provide information on the specified case, outlining the key principles and its broader implications on the issue at hand.

2. Drafting Legal Documents

Lawyers can employ ChatGPT as an assistant when drafting legal documents, such as motions, contracts, or wills. By inputting specific details and requirements about a particular matter, attorneys can receive suggestions for appropriate legal language, clauses, or provisions. ChatGPT can also help in generating initial drafts or templates based on the information given. While the generated content should be meticulously reviewed and customized to fit the unique needs of each case, using ChatGPT can expedite the drafting process, allowing lawyers to focus on strategy and the nuanced aspects of their clients' needs.

Example Prompt for Drafting Legal Documents:

"I need to draft a non-disclosure agreement (NDA) for a software development project. Can you provide a basic template with clauses concerning confidentiality of proprietary software code, duration of confidentiality, and consequences of breach?"

This prompt would instruct ChatGPT to provide a rudimentary NDA tailored to a software development context, ensuring that the document covers the key areas the user has highlighted. After receiving the template from ChatGPT, the attorney would need to fine-tune the document to suit the specific requirements and nuances of their client's situation. This streamlines the document creation process by providing a starting point that can be adjusted as needed.

3. Answering Client Questions

Attorneys can harness the capabilities of ChatGPT as a preliminary resource for addressing client inquiries. Whether it's explaining legal jargon, clarifying the implications of a law, or shedding light on procedural aspects of a case, ChatGPT can offer instant and understandable answers. For clients seeking quick information, especially on general legal topics, ChatGPT can provide a time-efficient response. However, for specific and nuanced legal advice tailored to a client's unique situation, direct consultation with a lawyer remains irreplaceable. Lawyers can also use ChatGPT as a refresher or to double-check facts before client meetings, ensuring they convey accurate and up-to-date information.

Example Prompt for Answering Client Questions:

"A client asked about the general differences between a limited liability company (LLC) and a corporation. Can you provide a concise explanation that I can share with them?"

By using this prompt, an attorney seeks a simplified yet accurate comparison of two business structures. ChatGPT would ideally return a summary that breaks down the primary differences in terms of liability, taxation, governance, and any other salient points. The attorney can then use this summary as a basis to guide their conversation with the client, ensuring that the provided information is clear, accurate, and easy for the client to understand. It's a means of ensuring clarity and precision, especially when handling common queries.

4. Forms and Waivers

ChatGPT can be a valuable asset for lawyers in the creation and understanding of various legal forms and waivers. By inputting the specifics of a situation or requirement, lawyers can obtain preliminary templates or lists of essential clauses to include. For instance, if an event organizer needs a liability waiver for attendees, ChatGPT can provide a basic structure to work from. Additionally, for unfamiliar forms or waivers from third parties, lawyers can present sections to ChatGPT for a quick breakdown or explanation of the language used. While it serves as a starting point or a clarifying tool, all generated or interpreted content should undergo a thorough review by legal professionals to ensure it meets the necessary standards and protections.

Example Prompt for Forms and Waivers:

"I'm representing a client organizing a local marathon. We need a liability waiver form that participants will sign, addressing potential injuries, medical emergencies, and the assumption of risks associated with the event. Can you provide a draft template for this purpose?"

With this prompt, an attorney is seeking a foundational template for a liability waiver tailored to a marathon event. ChatGPT would provide an initial draft that includes the relevant clauses and considerations for the described situation. Following this, the attorney would need to scrutinize and customize the document to ensure its completeness and compliance with local laws and regulations, as well as to tailor it to any specific nuances of the event or the client's requirements.

5. Contract Review

Lawyers can employ ChatGPT as a supplementary tool during the contract review process. By uploading or inputting specific clauses or sections of a contract, attorneys can quickly gain insights into potential red flags, ambiguous language, or standard industry practices related to the contract's content. ChatGPT can help in highlighting areas that may require further attention or clarification. While ChatGPT aids in the initial stages of contract assessment, it's essential to remember that the final interpretation and recommendations should be left to the expertise of the legal professional. However, utilizing ChatGPT can make the review process more efficient and help ensure no critical points are overlooked.

Example Prompt for Contract Review:

"I have a clause from a commercial lease agreement that I find ambiguous. It states: 'The lessee shall bear all ordinary repairs of the premises.' Can you provide an interpretation of what 'ordinary repairs' might generally encompass and potential pitfalls or ambiguities associated with this phrasing?"

By using this prompt, the attorney seeks to understand the general implications of the term "ordinary repairs" in the context of lease agreements. ChatGPT would offer an explanation based on common legal interpretations and might highlight potential areas of concern, such as the lack of clear definitions which could lead to disputes later on. The attorney could then use this insight as a starting point for further investigation or negotiation on the contract terms.

How to Get Started

As a lawyer, the more you use ChatGPT, the more you benefit from having a quick, accessible, and efficient tool to streamline various tasks in their practice. While not a replacement for nuanced professional judgment, ChatGPT serves as a complementary resource, ensuring thoroughness and aiding in time management.

Please feel free to experiment with ChatGPT using this prompting guide and the list of 100 example prompts on the pages that follow.

List of 100+ Example Prompts for Legal Professionals

Prompts for Legal Research

"Can you provide an overview of the legal precedent regarding [legal issue] cases in the last five years?"

"What are the latest developments in regulations and statutes pertaining to [legal issue] in [specific jurisdiction]?"

"Please summarize recent court rulings regarding liability in [legal issue] cases."

"What legal defenses have been successful in cases involving [legal issue] on social media platforms?"

"I need a comprehensive analysis of the legal framework surrounding [legal issue]."

"What are the key elements and requirements for establishing a valid contract under [specific jurisdiction] law?"

"Can you find recent case law discussing the application of [legal issue] in [specific sector]?"

"Please provide an analysis of recent legal developments related to [legal issue]."

"What legal precedents exist regarding liability in [legal issue]?"

"I need information on the current legal landscape concerning [legal issue] in [specific jurisdiction]."

"Can you summarize recent court decisions on [legal issue]?"

"What are the legal requirements for [legal issue] in [specific jurisdiction] and recent changes to the law?"

"Please provide an overview of the legal principles governing [legal issue]."

"What is the history of the legal standards for proving negligence in [legal issue/cases]."

"What are the statutory limitations and exceptions regarding [type of case] in [specific jurisdiction]?"

Prompts for Drafting Legal Documents

"Draft a comprehensive employment contract including clauses on job responsibilities, compensation, benefits, and termination provisions."

"Prepare a nondisclosure agreement (NDA) tailored for a [specific industry] company, outlining confidentiality obligations for proprietary information and trade secrets."

"Draft a residential lease agreement for a landlord, including terms on rent payment, security deposit, maintenance responsibilities, and tenant obligations."

"Create a partnership agreement for a new business venture, covering profit sharing, decision-making processes, and dispute resolution mechanisms."

"Prepare a will and testament for an individual, specifying asset distribution, appointment of guardianship for minors, and executor responsibilities."

"Draft a demand letter on behalf of a client seeking resolution for a [legal issue], including a deadline for action and consequences for non-compliance."

"Create a power of attorney document allowing an individual to designate an agent to make financial and medical decisions on their behalf in case of incapacity."

"Provide a list of the recommended provisions for [legal document type]."

"Draft a software licensing agreement for a company licensing its proprietary software to third parties, outlining permitted uses, limitations, and intellectual property rights."

"Prepare a memorandum of understanding (MOU) between two parties outlining the terms of a joint venture project, including responsibilities, contributions, and profit sharing."

"Draft a separation agreement for a divorcing couple, detailing asset division, support arrangements, child custody, and visitation rights."

"Create a privacy policy and terms of service document for a website or mobile application, outlining user data collection practices and usage policies."

"Prepare a contract for the sale of goods between two businesses, specifying quantity, quality standards, delivery terms, and payment arrangements."

"Draft a non-compete agreement for an employer to prevent employees from engaging in competitive activities after leaving the company, including duration and geographical limitations."

"Create a memorandum for a real estate transaction outlining the terms of sale, contingencies, and deadlines for completing due diligence and closing."

Prompts for Contract Drafting

"Draft a consulting agreement between a consultant and a company, outlining scope of work, compensation, and termination provisions."

"Prepare a software development agreement between a developer and a client, specifying project milestones, deliverables, and intellectual property rights."

"Draft a service level agreement (SLA) for a technology company, detailing service availability, response times, and performance metrics."

"Create a licensing agreement for a company to license its brand name and logo to a franchisee, specifying territories, fees, and renewal terms."

"Prepare a joint venture agreement between two companies, outlining contributions, profit sharing, and management structure."

"Draft a sales agreement for the purchase of goods between a manufacturer and a distributor, specifying quantity, price, and delivery terms."

"Create a non-disclosure agreement (NDA) for parties entering into discussions regarding a potential business partnership, outlining confidentiality obligations."

"Prepare a lease agreement for commercial property, detailing rent, maintenance responsibilities, and lease term options."

"Draft a distribution agreement between a supplier and a distributor, specifying territories, sales targets, and exclusivity provisions."

"Create a franchise agreement for a franchisor to grant franchise rights to a franchisee, outlining fees, obligations, and territory restrictions."

"Prepare a partnership agreement for a professional services firm, outlining profit sharing, decision-making processes, and dispute resolution mechanisms."

"Draft a purchase agreement for the acquisition of a business, specifying purchase price, assets included, and representations and warranties."

"Create a sponsorship agreement between a company and an event organizer, outlining sponsorship benefits, obligations, and duration."

"Prepare a software as a service (SaaS) agreement between a provider and a client, outlining subscription terms, service levels, and data protection provisions."

"Draft a construction contract between a contractor and a client, specifying project scope, timeline, payment terms, and change order procedures."

Prompts for Legal Forms and Documents

"Prepare a Last Will and Testament for an individual, specifying asset distribution, executor appointment, and guardianship provisions."

"Draft a Power of Attorney document allowing an individual to designate an agent to make financial and medical decisions on their behalf."

"Create a Living Will and Advanced Healthcare Directive outlining an individual's preferences for medical treatment and end-of-life care."

"Prepare Articles of Incorporation for a new corporation, including details on the company's name, purpose, share structure, and registered agent."

"Draft a Bill of Sale for the sale of personal property, specifying the parties involved, the property being sold, and the purchase price."

"Create a Promissory Note detailing the terms of a loan agreement, including the principal amount, interest rate, repayment schedule, and any collateral."

"Prepare a Residential Lease Agreement for a landlord renting out a property, outlining rent amount, lease term, and tenant obligations."

"Draft a General Partnership Agreement between two or more individuals forming a partnership, specifying profit sharing, decision-making, and dissolution procedures."

"Create a Quitclaim Deed for the transfer of real property, outlining the parties involved and the property being transferred."

"Prepare a Demand Letter on behalf of a client seeking resolution of a dispute, including a description of the issue and a demand for action or compensation."

"Draft a Prenuptial Agreement for a couple planning to marry, outlining the division of assets and spousal support in the event of divorce."

"Create a Non-Disclosure Agreement (NDA) for parties entering into discussions involving confidential information, outlining confidentiality obligations and exceptions."

"Prepare a Release of Liability form for an individual or organization releasing another party from any claims or damages arising from a specific activity or event."

"Draft a Child Custody Agreement outlining custody and visitation arrangements for divorced or separated parents."

"Create a Contractor Agreement for the engagement of services, specifying the scope of work, compensation, and terms of termination."

Prompts for Legal Analysis

"Conduct a legal analysis of the potential liability of a company in a [specific type of incident] incident, considering negligence and duty of care."

"Analyze the legal implications of recent changes in [specific area of law], examining how they affect businesses in [specific jurisdiction]."

"Evaluate the constitutional issues surrounding a recent government policy or action, considering relevant case law and legal precedents."

"Conduct a comparative legal analysis of [specific legal principle] in two different jurisdictions, highlighting differences and potential implications."

"Analyze the enforceability of a non-compete clause in an employment contract, considering relevant state laws and recent court rulings."

"Evaluate the legal arguments for and against the admissibility of evidence obtained through warrantless searches in a criminal case."

"Conduct a legal analysis of the potential copyright infringement in a case involving online content sharing, considering fair use and DMCA provisions."

"Analyze the legal framework surrounding data privacy rights in the context of emerging technologies such as facial recognition and biometric data collection."

"Evaluate the legal validity of a contract dispute, considering factors such as offer, acceptance, consideration, and capacity of the parties."

"Conduct a legal analysis of the potential liability of a property owner in a premises liability case, examining duties owed to visitors and foreseeability of harm."

"Analyze the legal standards for proving discrimination in a workplace harassment case, considering disparate treatment and hostile work environment claims."

"Evaluate the legal arguments for and against the constitutionality of a government regulation restricting free speech in a public forum."

"Conduct a legal analysis of the potential antitrust implications of a proposed merger between two companies in the same industry."

"Analyze the legal defenses available to a defendant in a product liability lawsuit, considering assumptions of risk, product misuse, and state-of-the-art defenses."

"Evaluate the legal considerations surrounding the termination of an employee, including potential claims of wrongful termination and discrimination."

Prompts for Legal Writing

"Write a legal memorandum analyzing the potential liability of a company in a negligence lawsuit."

"Draft a persuasive brief arguing for the constitutionality of a controversial government regulation."

"Write an appellate brief appealing a trial court's decision in a breach of contract case."

"Prepare a legal opinion letter addressing the enforceability of a non-compete agreement in a specific jurisdiction."

"Draft a motion for summary judgment in a civil litigation case involving premises liability."

"Write a legal analysis discussing the implications of recent amendments to immigration law on asylum seekers."

"Prepare a response letter to a demand for payment, asserting defenses and negotiating a settlement."

"Draft a complaint initiating a class action lawsuit against a pharmaceutical company for defective product liability."

"Write a legal memorandum analyzing the copyright implications of a client's proposed marketing campaign."

"Prepare a memorandum outlining the legal steps required to establish a nonprofit organization."

"Draft a petition for writ of certiorari to the Supreme Court challenging a lower court's ruling on a constitutional issue."

"Write a legal opinion letter assessing the potential liability of a landlord in a premises liability case."

"Prepare a memorandum analyzing the legal requirements for obtaining a patent for a new invention."

"Draft a prenuptial agreement tailored to the specific needs and assets of a high-net-worth couple."

"Write a legal analysis of the potential environmental impacts of a proposed construction project, addressing regulatory compliance and potential legal challenges."

Prompts for Client Questions

"What are the potential consequences if I don't comply with the terms of this contract?"

"How long do you think this legal process will take from start to finish?"

"What are the chances of winning this case based on similar precedents?"

"How much will it cost me to pursue this legal matter?"

"What documents and information will I need to provide for our case?"

"What are my options if the other party breaches our agreement?"

"What are the potential risks and benefits of settling out of court?"

"What factors will the court consider when making a decision in my case?"

"How will you keep me updated on the progress of my case?"

"What steps can I take to protect my intellectual property rights?"

"Can you explain the legal implications of this contract clause in simple terms?"

"What are my rights if I've been injured due to someone else's negligence?"

"What should I do if I receive a subpoena or legal notice?"

"How will you handle communication with the other party or their lawyer?"

"What are the potential tax implications of this legal action?"

Prompts for Legal Procedures

"Outline the steps involved in filing for divorce in [specific jurisdiction], including requirements for residency, grounds for divorce, and the process of serving papers."

"Explain the procedures for probating a will in [specific jurisdiction], detailing the necessary documentation, deadlines, and court appearances."

"Describe the steps for obtaining a temporary restraining order in cases of domestic violence, including the application process, evidentiary requirements, and duration of the order."

"Outline the procedures for filing a trademark application with the United States Patent and Trademark Office (USPTO), including required forms, fees, and examination process."

"Explain the steps involved in a criminal trial, from arraignment to sentencing, including pre-trial motions, jury selection, presentation of evidence, and closing arguments."

"Describe the procedures for initiating a civil lawsuit in [specific jurisdiction], including drafting and filing the complaint, serving the defendant, and responding to motions."

"Outline the procedures for obtaining a business license in [specific jurisdiction], including application requirements, fees, and any necessary inspections or approvals."

"Explain the procedures for conducting a deposition in a civil lawsuit, including notice requirements, questioning techniques, and objections that can be raised."

"Describe the procedures for filing an appeal in [specific jurisdiction], including deadlines for notice of appeal, preparation of appellate briefs, and oral argument before the appellate court."

"Outline the procedures for obtaining a marriage license in [specific jurisdiction], including required documentation, waiting periods, and solemnization requirements."

"What is the estimated time frame for [legal action] in [jurisdiction]?"

"What is the expected outcome for [legal action] in [jurisdiction]?"

Prompts for Legal Terminology

"Explain the difference between [legal term A] and [legal term B]."

"Define the legal concept of [legal term] and explain its significance in common law systems."

"Provide examples of [legal term]."

"Define [legal term] and discuss common types."

"Explain the legal principle of [legal term] and its application in [type of legal proceedings]."

"Explain the legal doctrine of [legal term] and its application in [types of legal cases]."

"Define [legal term] and distinguish between [legal term A] and [legal term B] standards."

“Define [legal term] in the context of civil litigation.”

“Explain the concept of [legal term] in the context of constitutional law and discuss the requirements for a party to have standing to bring a lawsuit.”

Prompts for Legal Citations

"Cite the leading case establishing the 'reasonable expectation of privacy' standard in Fourth Amendment jurisprudence."

"Provide a citation for the statute governing employment discrimination based on age in the United States."

"Cite a recent appellate court decision addressing the admissibility of hearsay evidence in criminal trials."

"Provide a citation for the landmark Supreme Court case establishing the right to counsel in criminal proceedings."

"Cite the regulation outlining the requirements for labeling of food products under the Federal Food, Drug, and Cosmetic Act."

"Find a citation for the Uniform Commercial Code provision governing warranties in sales transactions."

"Provide a citation for the Restatement (Second) of Torts section discussing the elements of negligence."

"Cite a recent law review article discussing the evolution of privacy rights in the digital age."

"Find a citation for the international treaty governing copyright protection for literary and artistic works."

"Provide a citation for the Federal Rules of Civil Procedure rule governing the process for amending pleadings in federal court."